



Department of Financial Services
City of Frisco, Texas

Memorandum

To: Honorable Mayor Maso and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager

From: Tom Johnston, Purchasing Manager
Anita Cothran, Director of Financial Services

Date: September 24, 2008

Subject: Consider and Act Upon Approval of a Purchase Order with Brodart Company, for the Purchase of Library Books during the 2009 Fiscal Year

Action Requested: City Council approval of a purchase order with Brodart Company, for the purchase of Library books during the 2009 fiscal year, in the amount of \$25,000.

Background Information: Books and audio books will be purchased for the Library's adult collection from Brodart Company through the State of Texas CO-OP program contract.

Board/Citizen Input: N/A.

Alternatives: City Council could choose not to approve at this time.

Financial Considerations: Available funds are appropriated. The PO will be expended through the Capital Projects Fund.

Supporting documents: Department memo, requisition and State of Texas CO-OP contract